AGENDA

• Introduction/Background from City Manager, County Executive, UVA Sr. VP of Operations (30 minutes)
• Icebreaker – Who are we? (15 minutes)
• Function – Why are we here? (30 minutes)
• Form (30 minutes)
  • Organization / Charter
  • Ground Rules
  • Meeting schedule
• Wrap Up (15 minutes)
PROPOSED REDEFINITION OF THE PLANNING AND COORDINATING COUNCIL
Planning & Coordination Council (PACC) established in 1986

Part of “Three-Party Agreement” promoting cooperation in planning and community development among the City of Charlottesville, Albemarle County, and the University of Virginia

An advisory body that fosters cooperative planning

Provides guidance and recommendations for decisions made by the City, County, and/or UVA

PACC Tech (staff from the City, County and UVA) supports its work
**PROPOSED REDEFINITION**

- Venue to share land use and development plans and projects may be better served by professionals who are developing those plans and can work together to ensure cooperation and collaboration.

- Establish working group of professionals to include not only land use and planning, but also environmental issues and infrastructure issues.

- Meet regularly, perhaps bi-monthly, to ensure adequate time to discuss timely issues from each entity and share that information with the public and each entity’s senior leadership.

- Membership from City, County, University of Virginia, University of Virginia Foundation, and the Rivanna Water and Sewer Authority.

- Three Party Agreement and its applicability to land use planning among the three entities remains in effect.
**PROPOSED MEMBERSHIP**

**City**
- Neighborhood Development Services Director
- Director of Public Works
- Director of Public Utilities
- Representative from the City Planning Commission

**County**
- Community Development Director
- Facility and Environmental Services Director
- Representative from the County Planning Commission

**University of Virginia**
- Architect for the University
- Director of Facilities Management Operations
- Director of Real Estate and Leasing Services

**UVA Foundation**
- Director of Design and Development
- Director of Real Estate Asset Management

**Rivanna Water & Sewer Authority**
- Executive Director
COMMUNICATION AND TRANSPARENCY

- Post agendas and minutes to PACC website
- Submit regular six-month written report summarizing the group’s work
- Present these reports at biannual public meeting with leaders from the City, County, and UVA
- Include member of City Planning Commission and County Planning Commission on administrative working group
- Continue UVA representation on City and County Planning Commissions
- Continue City and County representation on UVA’s Master Planning Committee
ADVANTAGES

- Broadens participation to include all elected members of the City Council and Board of Supervisors together with University leadership at biannual public meetings

- Expands membership to include University of Virginia Foundation and the Rivanna Water and Sewer Authority

- Broadens collaboration beyond land use to include environmental topics and sustainability

- Allows professional staff to collaborate and develop solutions on a continuous basis with regularly scheduled reports to leadership of all three entities

- Retains visibility into the substance of the work via publicly posted agendas, minutes, and materials
PROPOSAL

- Establish Land Use and Environmental Planning Committee (LUEPC)
- Dissolve PACC and PACC Tech
- Evaluate structure after one year to determine if:
  - We have achieved the stated objectives, and
  - Provided adequate public communication about the group’s work
QUESTIONS?
ICEBREAKER

Who are we?

• What’s your name?
• What’s your role?
• How long have you been with your organization?
• Have you previously been involved with PACC or PACC-Tech?

Pick One Favorite:

• Sunday Funnies Character
• Novelist
• Super Bowl Halftime Show Artist
• Personal Mentor
FUNCTION: AN EXERCISE

What can/should we work on?

Join 1 of 5 groups
- Group 1: Land Use Planning
- Group 2: Environmental Planning
- Group 3: Infrastructure Coordination
- Group 4: Housing
- Group 5: Other (if you have a bone to pick)
FUNCTION: GENERAL DELIVERABLES/GOALS

Whiteboard:

• What did we learn?

• How do we organize to accomplish our objectives?
FUNCTION: STANDING SUB-COMMITTEES AND/OR AD-HOC COMMITTEES

Decision Time:
- Personal commitments
- Staff commitments
Whiteboard:
Brief discussion of need for and means to achieve a committee charter (subcommittee? Timeline?)
FUNCTION: MEETING SCHEDULE

Whiteboard:

- Frequency and scheduling of committee meetings
- Frequency and scheduling of any standing / ad-hoc subcommittees
FUNCTION: GROUND RULES

Discussion of ground rules to ensure:

- Open conversation
- Transparency
WRAP UP

Recap intentions / commitments